

Clayton Ranch HOA
205 Paloma Dr
Temple, TX 76502

Colby Property Management
205 Paloma Dr
Temple, TX 76502

NOTICE OF 2025 ANNUAL MEETING

In accordance with the Bylaws governing the Clayton Ranch HOA, and at the direction of the Board of Directors, notice is hereby given this date, 4/10/2025, that the Annual Meeting of the Association will be held at the time and place specified herein:

Date:	Thursday, May 22, 2025
Time of Meeting:	6:00 pm
Place:	Ogletree Gap Preserve 1878 Post Office Rd. Copperas Cove, TX 76522

Important agenda items will be Reports of officers and review of the previous year financials. **If quorum is not met at this meeting, the next meeting attempt will be held in 2026.**

Enclosed is a **proxy**. If you are unable to attend the meeting, please complete the proxy and return it by US mail, email to Manager@ColbyHOA.com, or give your signed proxy to another resident.

If you have any questions regarding the meeting or proxy, please call or email our office at your convenience.

Clayton Ranch HOA

Annual Meeting
Thursday, May 22, 2025
6:00 pm

Agenda

- * Call Meeting to Order / Certify Quorum
- * Approval of Minutes of 2024 Annual Meeting
- * Financial Report / Report of Officers
 - No questions are taken during Reports
- * New Business
 - Questions on topics not covered in existing
HOA materials (see website)
- * Adjourn (no later than 7:00 pm)

Clayton Ranch HOA

Annual Meeting
Thursday, May 22, 2025

Meeting Proxy

I/We _____,
being the owner(s) of _____
(address), do hereby authorize and appoint _____ to be
my/our proxy to represent me/us on the issues to be discussed at the Annual homeowners'
meeting of CLAYTON RANCH HOMEOWNERS ASSOCIATION INC; to be held on
Thursday, May 22, 2025 at 6:00 pm at the Ogletree Gap Preserve , 1878 Post Office Rd. ,
Copperas Cove, TX 76522; and to vote on my/our behalf on the issues submitted to vote at
this meeting, or in the event a quorum shall fail to attend, at such time and place as the
adjourned meeting shall be resumed. This proxy shall remain in full force and effect until
such time as the meeting is held with quorum and then adjourned. **If proxy assignment is
left blank, signed proxy is deemed to be assigned to the Board President.**

Signature of Owner

Date

Please sign and return this meeting proxy at your earliest convenience to Clayton Ranch HOA, c/o Colby Property Management, 205 Paloma Dr, Temple, TX 76502. You may also send it by email to Manager@ColbyHOA.com, or give your signed proxy to another resident to present at the meeting.